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Cambridge City Council

East Area Committee

Date: Thursday, 5 April 2018

Time: 7.00 pm

Venue: Meeting Room - Cherry Trees Day Centre

Contact: democratic.services@cambridge.gov.uk, tel:01223 457013

Agenda

CLT EAST

"Cambridge City Council has teamed up with South Cambs District Council on an initiative to give communities more control in providing affordable homes for local people.

Following the award of grant funding from central government, the community-led housing project enables groups and individuals to find out more about community-led housing and access free technical support and guidance. What's more, for groups that decide community-led housing is the way forward there is grant funding available to really get projects off the ground.

Come along to the CLT East stand to find out more which will be in the Foyer of the meeting hall.

1 Welcome, Introduction and Apologies for Absence

2 Declarations Of Interest
Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Monitoring Officer should be sought **before the meeting.**

3 Minutes (Pages 5 - 16)
To confirm the minutes of the meeting held on 11 January 2018.

4 Matters & Actions Arising From The Minutes (Pages 17 - 22)
Reference will be made to the Committee Action Sheet available under the 'Committee Action Sheet' section of the previous meeting agenda.

General agenda information can be accessed using the following hyperlink:

https://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=147&MId=3362&Ver=4

5 Open Forum
Refer to the 'Information for the Public' section for rules on speaking.

6 Area Committee Grants 2018-19 (Pages 23 - 32)

7 Environmental Report -EAC
Report attached separately.

City Councillors: Barnett (Chair), R. Moore (Vice-Chair), Roberts, Blencowe, Baigent, Benstead, Hart, Herbert, Johnson, Robertson, Sinnott and Smith

County Councillors: Jones, Kavanagh and Whitehead

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EAST AREA COMMITTEE 11 January 2018
7.00 - 9.45 pm

Present

Area Committee Members: Councillors Barnett (Chair), R. Moore (Vice-Chair), Roberts, Blencowe, Baigent, Benstead, Herbert, Johnson, Robertson, Sinnott, Smith, Jones, Kavanagh and Whitehead

Officers:
Strategic Director: Fiona Bryant
Project Delivery & Environment Manager: John Richards
Safer Communities Section Manager: Lynda Kilkelly
Committee Manager: Claire Tunnicliffe

Other Officers in Attendance:
Safer Neighbourhoods Inspector: Paul Rogerson
Police Sergeant: Jim Stevenson

FOR THE INFORMATION OF THE COUNCIL

18/11/EAC Welcome, Introduction and Apologies for Absence

Apologies were received from Councillor Hart.

18/12/EAC Declarations of Interest

No declarations were declared.

18/13/EAC Minutes

The minutes of the meeting held on 12 October 2017 were signed as a correct record by the Chair.

18/14/EAC Matters and Actions Arising from the Minutes

The Action Sheet was noted and an updated copy could be viewed at the following link under ‘Committee Action Sheet’.

https://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=147&MId=3361&Ver=4

18/15/EAC East Area Committee Dates 2018/19

The following dates were agreed unanimously:

- 12/07/18
- 11/10/18
- 10/01/19
- 04/04/19*

*The date was agreed if it did not fall in the school holidays; Cambridgeshire County Website shows that the Easter break starts on Monday 8 April 2019.

https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-&-learning/school-term-dates-&-closures/school-term-dates-2018/2019/

18/16/EAC Policing and Safer Neighbourhoods

The Committee received a report from Sergeant Jim Stevenson regarding the policing and safer neighbourhoods' trends.

The report outlined actions taken since the East Area Committee on 20 July 2017. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details).

Previous priorities and engagement activity noted in the report were:
i. County lines issues
ii. Responding to street life ASB issues in Mill Road; and
iii. Road safety in known hot spot areas

There were six recommendations which the Committee had been asked to make their recommendations for focus over the coming months:
i. Coleridge Rec. ASB
ii. Dwelling burglary
iii. County line drug dealing
iv. Road safety
v. Safeguarding young people

vi. Mill Road ASB

Lynda Kilkelly, Safer Communities Section Manager informed the Committee that a number of injunctions had been served on those individuals who had been identified as causing difficulties; the street life working team would in the first instance offer continued support and only when the behaviour did not change, enforcement action would be taken.

In response to the questions and comments from members of the public and the committee, Sergeant Stevenson, Safer Neighbourhoods Inspector Rogerson and the Safer Communities Section Manager said the following:

i. Would advise members of the public to feed information concerning illegal activity onto the Police web portal. The information was then assessed / graded on a weekly basis with the Prevent Team who identified problem areas geographically and action to be undertaken. This could be arranging high visibility patrols to deter illegal activities such as drug dealing.
ii. While it may be perceived there was a gap in communication between reporting illegal activity (such as drug dealing), and the Police taking action; the information delivered to the central intelligence unit or the prevent team was anonymous. Therefore the individual would not receive any update as Officers simply did not know who had supplied the information. This was to negate the risk to the individual to be identified by those carrying out the criminal activity.
iii. Agreed to speak with the ICT team to add an additional category of 'pavement parking' underneath the vehicle heading of the web portal and enquire if photographs could be submitted by the public.
iv. Publicity of the Cambridge Street Aid Initiative was constantly being expanded but there was a resource issue; to contact every retail unit to request if they would put up a poster in the window was very time consuming. A plan was in place to continue to publicise the Initiative and have locations across the City which would allow an electronic donation to be made. There were also plans for an App to be developed. To date a total of £23,000 had been donated with £17,000 of grants allocated.
v. Would be happy for Councillors to distribute fliers providing advice about Cambridge Street Aid.
vi. Street Aid was promoted by the Police when visiting universities, residential schools and at the language schools as part of the Community Safety Crime Prevention presentation.
vii. Noted the comments that Mill Road should not be seen as two separate areas regarding the proposal to reduce the Cumulative Impact Area

(removal of Romsey Road). However this had been instigated by the results of new data analysis of what had been taking place in the area. It would be the decision of the Cambridge City Council Licensing Committee to determine if the proposal should be approved or rejected.

viii. Could not comment on the two tragic deaths of cyclists which occurred in November and December 2017 as these were on-going investigations; one was at a junction and the preliminary investigation would indicate that speed was not a factor for the second accident.

ix. Partnership working was required to look at speed enforcement, road and cycle safety and education; a separate meeting with East Area Committee members would take place to discuss this further.

x. Would look at the work of the County Wide Road Safety Partnership and how this could be enhanced locally by the Police.

xi. The Police would not ignore those people smoking cannabis in public as this was an illegal activity. However by the time the Police arrived after an incidence had been reported it was more than likely that the activity had ceased.

xii. Shop lifting was a national problem often seen as a victimless crime and career criminals had realised that they were given a shorter prison sentence for this crime.

The Committee:

Resolved unanimously to approve the following four priorities:

i. Coleridge Rec: Anti-Social Behaviour
ii. County line drug dealing – focusing on Godesdone Road and Stanley Road in the Riverside Area.
iii. Road Safety
iv. Mill Road: Anti-Social Behaviour.

18/17/EAC Open Forum

Tony Eva: On 29 November 2012 the East Area Committee (EAC) agreed that "where there exists a civic or community interest, EAC would strive to ensure that all such buildings are made cycle friendly by providing adequate free and safe cycle parking by December 2013.

Five years on from that agreement, I think it's fair to say that progress has been disappointingly slow. Yet I was told recently by the Cambridge Cycling Campaign Officer that there is progress being made in the

background. So could councillors share with us what could be a good news story?

Councillor Johnson advised that a review of cycling parking at community centres and other public buildings had carried out by the former City Council Cycle and Walking Officer; the findings had been made available to the Cycle and Walking Steering Group and the information would assist in determining the future spending and where that funding would come from. Of the 107 community facilities in Cambridge, only 8 were owned by the City Council.

Councillor Baigent advised work was being done with the County Council to look at the possibility of placing cycle racks on double yellow lines at the end of side roads which ran into Mill Road at the Romsey end.

Councillor Blencowe acknowledged that progress was slow but the communities' facilities study referenced by Councillor Johnson, had produced a phased programme of works. The position of the City Council Cycle and Walking Officer was vacant and needed to be filled in order to take any work forward.

Georgie Deards: At an area meeting in 2016, a group of councillors attend a walk around Tiverton Close to look at the area; they saw gardens not attended to, bins not taken in and left on the foot paths and dumped rubbish. No action has been taken and the area has rough sleepers and drug use as the large overgrown shrubs make for good hiding places. Could Councillors meet on site to take a look.

Councillor Moore advised that she would be happy to meet with both Mrs Deards and Mrs Griffiths to arrange a Ward Walk About to look at the issues raised and would organise this at the end of the meeting.

Councillor Herbert advised of the Community Clear Up Day which was taking place on 24th March and would make sure the problem area of Tiverton Close would be included.

Janet Griffiths: Could the Committee advise when the public toilets on Silver Street will be refurbished. The project had been going on for a number of years?

Councillor Smith stated a budget proposal had been forward for 2018/19 and architectural drawings were currently being drawn up.

Margaret Cranmer: Last July another Tenison Road resident told this Committee that vans and other vehicles had been driving onto the extended pavement outside No's 102-108 Tenison Road. This is a continued problem. Please can we have bollards, a bench or a planter to stop those vehicles parking on the pavement?

Councillor Jones replied that she would investigate what appropriate action could be taken **(ACTION).**

Richard Wood: At previous East Area Committees, namely 6 April and 20 July 2017, it is minuted that Al Storer and Margaret Cranmer raised the problem of footway and cycle-path obstruction by vehicles outside Perne Road Co-op and along Mill Road.

The police representative(s) correctly pointed out that, with de-criminalised (civil-penalty) parking enforcement in Cambridge this was a matter for the civil authorities – in this instance the Cambridgeshire County Council's highway department.

Will members of this committee commit to pressing the Highways Department to use their power to introduce a traffic regulation order banning all pavement and verge parking, other than in authorised marked bays (eg in Romsey side streets).

This would enable civil penalty tickets to be issued by the County's civil enforcement officers (traffic wardens) and be self-financing under the principle that the offender pays the cost of enforcement.

Will members please seek advice from Councillor Ed Murphy, Labour and Co-op councillor for Ravensthorpe, Peterborough who successfully achieved cross-party support for the implementation of a similar traffic regulation order in the Peterborough unitary authority where fortunately, the Cambridgeshire County Council's remit does not run.

Councillor Barnett advised that this question had been addressed at the start of the meeting when Councillor Jones provided an update on the Traffic Regulation Order.

Mr James Wood: Whilst there has been some activity on the derelict land and buildings (47-59 Perowne Street), recently this has ceased. Some clearance of undergrowth, and of vegetation on the exterior, has taken

place. Despite the new gates, the site would remain vulnerable to unauthorised access via the adjacent crumbling low fences.

There remain a number of undressed hazards associated with this site, including:

- **Loose clay tiles on the roof of the former premises of AC Bloye, Tuff Accountant, which – if they do not, felicitously, collapse inwardly to the site, may slide onto passing pedestrians;**
- **The potential fire hazard of a 3-4 meters-high stack of used motor tyres in a collapsed roofless building close to the Ditchburn Place boundary wall; and**
- **Derelict garages which are unsafe to enter and my well contact other flammable items;**
- **Deteriorating brick piers in the Perowne Street boundary wall.**

Could the Councillors advise what improvements, cosmetic, public safety-related or otherwise the owners have agreed to undertake, and in what timescale?

Councillor Robertson stated that a S215 Untidy Land Notice had been served upon the owners in July 2017, which came into effect of August 2017 which the owners had six months to comply. A site visit would be undertaken by Officers next month (February 2018). To date the required works had not been carried out and further enforcement action would be undertaken after the six months had expired if required.

James Woodburn: It would appear that the Coroner Court had relocated from Cambridge to Huntingdon. It was important that deaths in Cambridge should be dealt with by Cambridgeshire County Council or Cambridge City Council. It would not be unreasonable to ask the Coroner to come to Cambridge and use one of the empty court buildings.

Councillor Barnett thanked Mr Woodburn for his comments but this matter was outside the gift of the East Area Committee and therefore no action could be carried forward.

***The following question was not answered in the meeting but the response below sent via e-mail*.**

Nicky Massey: Given that there is continued uncertainty in regards to the football ground with Cambridge United development plans, can you

outline what progress you have made to help relieve the residents parking problems on match day.

Councillor Johnson advised that as ward councillor, I have put in a request for additional waiting restrictions in the form of double yellow lines at the Ditton Fields junction with Newmarket Road and for the existing double yellow lines at the Whitehill Road junction with Newmarket Road to be extended. These requests will be considered next month by the County Council's panel who assess applications for funding from their Local Highway Improvement programme.

18/18/EAC Mill Road Depot

The Chair welcomed Fiona Bryant, Strategic Director, Cambridge City Council, who gave a presentation to the Committee on Mill Road Depot development.

The development was a joint venture set up by Cambridge City Council and Hill Investment Partnership. The purpose of the partnership was to help increase the amount of affordable housing within Cambridge. Currently there were plans for 180 to 190 homes on this site, 94 of which would be social rented homes, a further 20 homes at sub market level rents. There would be a mix of housing and apartments on site and the proposal would also include basement car parking for 101 car parking with lift access, 541 cycle spaces (all sheffield stands), new areas of public highway, areas of open space to be maintained by the Council, pump station, accessible dwellings and provision along the entire eastern boundary for the Chisholm Trail in the form of a 6 metre wide strip of land.

The garages along Hooper Street would be retained and excluded from the development.

The YMCA had proposed to relocate to the front of the site and the Council planned to provide community provision in this area of the development, including a children’s play area. The City Council was working with local community groups to look at the design for the proposed community facilities.

In response to questions from members of the public and the committee, the Strategic Director and Executive Councillor for Finance and Resources said the following:

i. Some of the houses on the site would have garages alongside; it was possible that in the long term those garages could be converted into living accommodation.
ii. The overall percentage of car parking on site had been reduced from 0.8 to 0.65 per dwelling which the Council believed was a good balance.
iii. The majority of parking spaces on site were in the basement, a space which was already available and therefore it was felt a good use of the space. This also negated the issue of residents parking in the surrounding areas.
iv. The development encouraged the use of the electric cars with the installation of electrical charging points.

18/19/EAC Environment Improvement Programme

The Committee received a report from the Senior Engineer (Streets and Open Spaces) regarding the Environmental Improvement Programme (EIP). The report outlined progress of existing schemes within the east area and outlined decisions needed around future spending priorities.

Existing Schemes: Progress
The Senior Engineer referred to progress on approved schemes as set out in his report.

New Schemes That Require Decisions
Members considered a number of 2017/18 schemes put forward for approval.

In response to questions and comments the Senior Engineer (Streets and Open Spaces) said the following:

i. The cost for providing hanging baskets had already been spent in 2017, subject to area committee approval the cost would be met by the Environmental Improvement Programme Scheme via a recharge.
ii. Between 10-15% of the cost incurred in providing hanging baskets was in the provision of the basket and the plants; the remainder of the cost was the servicing, though the cost would fluctuate dependent on the weather. Efforts had been made in recent years to conserve water through the type of baskets that had been purchased.
iii. Stated items 11 and 35 were linked.
iv. Would investigate why the highway outside of the Post Office on Mill Road had not been improved.

v. Acknowledged the Executive Councillor's for Planning Policy and Transport approval to undertake a feasibility study to investigate the potential for introducing screening of the Elizabeth Way Bridge from Abbey Road (E2).

The Committee:

i. **Resolved** unanimously to:
Note progress, and delays where experienced, in delivering the identified programme of projects since 2011-12.

ii. **Resolved** unanimously to:
Support the allocation of £10,890 in 2017/18 and 2018/19 towards the provision of 66 summer hanging baskets along Mill Road, subject to 2018/19 budget approval.

iii. **Resolved** unanimously to:
Continue with the following schemes as outlined in 5.4 of the Officer report which are as follows:

(11) – Garlic Row / Stanley Road access restrictions (£4,000) – formal Road Safety Audit needed from County Council, in order to inform further consideration of viability for funding through EIP.

(32) - Mill Road footway grants (£5,300) – continue to offer opportunity to part-fund selective improvements to private shop frontages where supported by traders.

(35) - Oyster Row / Garlic Row access restriction (£23,500) – formal Road Safety Audit needed from County Council, in order to inform further consideration of viability for funding through EIP.

iv. **Resolved** unanimously to:
Stop the following scheme as outlined in 5.4 of the Officer's report which is as follows:

(36) - Riverside parking management (£12,500) – no longer needed in light of developing County Council residents 'parking area proposals.

v. **Resolved** unanimously to:
Support the allocation of up to £3,000 funding towards the cost of a feasibility study to investigate the potential for introducing screening of the Elizabeth Way Bridge from Abbey Road (E2).

vi. **Resolved** unanimously to:
Approve the allocation of remaining EIP funding available in 2017-18 to projects E3 – E11 for implementation, subject to them being viable,

obtaining consents as necessary, positive consultation and final approval by Capital Programme Board and Ward Councillors where required.

vi. **Resolved** (8 votes to 2) to:
Not to consider a further application invitation round early in 2018.

The meeting ended at 9.45 pm

CHAIR

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Committee	**East Area Committee Action Sheet**
Meeting Date	**11/01/18**
Updated on	**11/01/18**

ACTION	LEAD OFFICER/ MEMBER	TIME-SCALE	PROGRESS
Councillor Johnson to meet with Richard Newman to explore Christ Church's plans for the development of Abbey Church.	Cllr Johnson	11.01.18	Mr Newman had made contact with Cllr Johnson and together they were working on plans to rejuvenate the land around the church and to renovate the church itself. One of the issues the possible conflict of the Church's future aspirations and the development of surrounding sites. Cllr Johnson was going to organise a meeting with planners and Mr Newman to address any concerns
Chief Inspector to look at enforcement of 20mph limit on different roads, especially those EAC perceived as highest risk.	Cllr Smith Cllr Herbert Cllr Barnett	06/04/17 20/07/17 12/10/17 11/01/18 03/04/18	Had held an initial meeting with the Police on the enforcement of 20mph speed limits. The discussion had been productive, and a further meeting was planned before the next East Area Committee. Requested a second meeting for further discussion. No further update Had spoken with Police representatives before the start of the EAC meeting and confirmed that a second meeting would be taking place. Had a meeting with the police and discussed new format for local policing reports but not specific issues. Cllr Barnett to contact them re 20mph prior to their next visit to EAC in July.

To speak with the City Council's Project Leader, John Richards, on producing a document that would go out to consultation on parking/ double yellow lines on Riverside and on reconfiguring the entrance to Stourbridge Common	Cllrs Whitehead & Johnson Cllr Johnson	12/10/17	Statement from John Richards: It is very difficult to move forward with a parking management plan that met the wishes of residents (the select representative group we engaged with, as identified by local councillors) and was consistent with County Council thinking. This has now been somewhat overtaken by the widespread County review of parking and I think this area has been identified as one with potential for a resident's parking scheme. On that basis, Cllr Whitehead I think suggested we might defer our work. We are currently thinking through the implications of this and a number of other legacy projects that have proven difficult to develop and deliver for a follow up discussion with councillors in the wards affected, prior to reporting to the winter round of Area Committees where new scheme allocations will be considered. On the Stourbridge Common entrance element we are seeking a steer from County on what they want to do; with the likely next step being engagement with key stakeholders, adjacent residents and then the broader public. Chesterton members are very keen to have input to that; given the link across the river.
	Cllr Whitehead	11/01/18	The end of Riverside and Stourbridge was now being incorporated into a potential resident parking zone, which now included Riverside, Oyster Road, Garlic Row, Stanley Road and Newmarket Road. An informal survey with residents had been undertaken by Cllr Whitehead and the results would be published soon.

To attend a meeting of the Taxi Trade Forum and advise of residents comments of taxi's being driven on the pavements, aggressive driving and late night disturbances on Tenison Road	Cllr Sinnott	12/10/17	At a recent meeting of the Taxi Trade Forum. The Environmental Health Manger reminded the drivers not to leave their taxi's idling and had put a reminder in the Taxi Licensing Newsletter as a discussion item To be placed on the agenda for the trade forum on 3rd November which Councillor Sinnott will attend
To discuss with County Council Highway Officers what could be done to prevent vehicles parking on the pavements on Mill Road.	Councillor Jones	12/10/17	Walked along Mill Road to with City Engineers to observe the issues raised and had scrutinised the by-law for loading and unloading. These regulations had not changed in 15 years and was currently exploring whether it was possible to update and revise the operational hours. It was also noted that the signage was poor.
Public Question: Would this committee seek advice from Councillor Ed Murphy who successfully cross party support for the implementation of a traffic regulation order in Peterborough City Centre banning all pavements and verge parking, other than in authorised marked bays	Councillor Jones	12/10/17 10/01/18 11/01/18	Would contact Councillor Ed Murphy Has contacted Cllr Murphy and is waiting for a response. There was a traffic regulation order for the whole of Peterborough City Centre that could be only be activated and enforced in a certain area following the certain process. Local residents in a road had to request an order and then a series of informal consultations with Councillors and residents would follow. A questionnaire and a vote would then take place; 50% of residents had to vote with 70% of those 50% in favour to make it possible for the order to go ahead. The order could also be activated by a request from emergency services and if the area was being used for nuisance purposes such as selling a vehicle which had been left over a period of time. The main focus in Peterborough was parking on the grass verge.

		31/03/18	Considerable detailed evidence to show danger to the highway caused by particular persons was required to use a Police presence as a deterrent. A further update would be given at the next meeting. Not heard any more details from Peterborough about the TROs banning pavement and verge parking but have talked with County officers about this issue. I think it would be difficult to introduce within current resources.
To provide an update at the next meeting on a potential campaign regarding wheelie bins being left out in the street and information leaflet	Councillor Moore Councillor Moore Councillor Smith	12/10/17 11/01/18 11/01/18	If bins are left out on the street this becomes the responsibility of the Executive Councillor for Streets and Open Spaces. Due to a change in regulation it was now more problematic for the Council to take action. Discussion had taken place regarding the use of red stickers when the bins were not put away. A campaign was being planned to encourage residents to be more thoughtful to their neighbours when leaving their bins out, this would take place after the new recycling campaign. The Enforcement Officers had been working with Legal to look to target areas where the civic action route could be taken on those repeat offenders who left their bins out which became a nuisance.
To follow up with Officers on the notice issued of enforcement in relation to Walkers Garage site in Perowne Street	Councillor Robertson	12/10/17 11/01/18	A S215 had been served on the owners which came into effect in August 2017 which they had six months to comply. Officers would

			be undertaking a site visit in February and further action would be taken if required.

To investigate if the speed camera on Cherry Hinton Road opposite Swiss Laundry was working.	Councillor Herbert	12/10/17	
To investigate what would be appropriate action could be taken to stop vehicles using the extended pavement outside No's 102-108 Tenison Road.	Councillor Jones	11/01/18 31/03/18	Have asked County officers about available resources to erect bollard or similar but have not yet had a response on this. Installing a large planter was also suggested, which would be a city initiative.

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Item

AREA COMMITTEE COMMUNITY GRANTS 2018-19

To:	**East Area Committee - 5th April 2018**
Report by:	Jackie Hanson Community Funding & Development Manager Community Services
Wards affected:	Abbey, Coleridge, Petersfield, Romsey

Tel: 01223 457867 Email: jackie.hanson@cambridge.gov.uk

Non-Key Decision

1. Executive Summary

1.1 This report details applications received to date for 2018-19 funding for projects in the East area, makes recommendations for awards and provides information on the eligibility and funding criteria.

2. Recommendations

The East Area Committee Councillors are recommended:

2.1 To consider the grant applications received, officer comments and proposed awards, detailed in Appendix 1, in line with the Area Committee Community Grants criteria, detailed in paragraph 3.5.

2.2 To agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
E1	Abbey People	2 trips, Pumpkin Festival, Christmas event	2,000
E2	Abbey People	Annual Big Lunch	2,000
E3	Cambridge United Community Trust	Multi sports sessions for children and young people	3,500
E4	Friends of Mill Road Cemetery	Support for volunteers to carry out maintenance & hold community events	165
E5	Menagerie Theatre Company	Drama workshops for young mothers	1,500
E6	Merry-Go-Round Toy Library	Toys	300
E7	Oblique Arts	Theatre projects for adults with learning disabilities	2,250
E8	Petersfield Area Community Trust (PACT)	Annual summer event; quarterly community meetings; AGM and resident's survey	2,750
E9	Power 2 Inspire	Inclusive sports project	1,513
E10	Romsey Mill Trust	Weekly term time youth sessions	4,880

Budget available	**£20,858**
Total awards	**£20,858**
Budget remaining	**£0**

3. Background

3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports and Arts strategic priorities since 2004. This process is managed by the Grants Team in Community Services who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.

3.2 The 2018-19 grants were publicised via neighbourhood workers, in local publications and voluntary organisations newsletters and by posters and publicity leaflets. Recent applicants are also invited to apply.

A briefing was offered to explain the application process and eligibility criteria and priorities.

3.3 There is a total of £70,000 available across the four area committees for 2018-19 made up as follows:

- £60,000 Community Grants
- £10,000 Safer City

3.4 The budgets have been divided between the area committees in accordance with population and poverty calculations. The Safer City allocation has provided an additional £2,500 for each area committee. The amount available for each area is as follows:

Committee	Community Grants %	Community Grants £	Safer City £	Total available £
North	34.71	20,824	2,500	23,324
East	**30.60**	**18,358**	**2,500**	**20,858**
South	24.89	14,935	2,500	17,435
West Central	9.81	5,883	2,500	8,383
Total	**100**	**60,000**	**10,000**	**70,000**

3.5 **Area Community Grant Priorities and Outcomes**

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, South, East or West Central) by either:

- reducing social or economic inequality or
- tackling crime, the fear of crime or anti-social behaviour

and by undertaking one of the following funding priorities:

- sporting activities
- arts and cultural activities
- community development activities
- legal and/or financial advice *(organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent)*
- employment support
- capacity building of the voluntary sector to achieve the above
- community projects aiming to tackle crime, the fear of crime or anti-social behaviour

3.6 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.7 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.8 Where no funding is proposed it will be due to one or more of the following not being adequately met:

- grant scheme priorities
- grant scheme outcomes
- identifying need
- quality or viability of the project

or

- proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
- organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity

3.9 All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

3.10 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny Committee in January 2014.

3.11 In October 2018 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received, to ensure effective use of the funds available.

3.12 After the end of the financial year we will collect the monitoring reports for awards made during 2017-18 and circulate a summary to members. A list of awards to date for 2017-18 is attached as Appendix 2.

Appendix 1 - East Area Committee Community Grants - Applications and Recommendations 2018-19

Ref	Organisation	Purpose	Aim + disadvantage outcome	Beneficiaries	Budget	Bid	Award
E1	**Abbey People**	Two summer outings (each two coaches), Pumpkin Festival and Christmas event for local residents	Reduce isolation, build connections, increase neighbourliness, helps those that cannot afford to go on holiday	400 Abbey. All ages	Full cost: £3,250 Income: £1,200	£2,050	**£2,000**
	Officer comment	Recommend: £2,000 contribution					
	Previous 2 years funding: 17-18: £2,000 £2,000 16-17: £2,250 £2,300						
E2	**Abbey People**	Annual Big Lunch event for local people	Reduce isolation, build connections, increase neighbourliness, have fun! Free as many families cannot afford days out	700 Abbey. All ages	Full cost: £3,600 Income: £650	£2,950	**£2,000**
	Officer comment:	Recommend: £2,000 contribution					
	Previous 2 years funding: 17-18: £2,000 £2,000 16-17: £2,250 £2,300						
E3	**Cambridge United Community Trust**	Free twice weekly, 2 hr after school multi-sport sessions for 38 weeks in local parks and playgrounds	Promote health and wellbeing of children. Remove financial constraints preventing children from disadvantaged families attending sports activities. Promote a sense of community by encouraging volunteers from the local community to help run the sessions - increase participation/sustainability	60 (30 Abbey, 20 Coleridge, 5 Petersfield, 5 Romsey). Children and young people aged 5-16	Full cost: £4,800 Income: none	£4,800	**£3,500**
	Officer comment:	Recommend: £3,500 contribution					
	Previous 2 years funding: No applications from Area Committee						

Ref	Organisation	Purpose	Aim + disadvantage outcome	Beneficiaries	Budget	Bid	Award
E4	**Friends of Mill Road Cemetery**	Support for volunteers to carry out maintenance & hold community events	Continue to maintain a green space in a densely populated Petersfield ward. Activity helps dispel the view that the Cemetery is a place to be avoided. Provide organisational stability by allowing events and activities to take place	500+ Petersfield, 100+ Romsey	Full cost: £165 Income: £0	£165	**£165**
	Officer comment:	Recommend: £165					
	Previous 2 years funding: 17-18: £135 16-17: £197						

E5	**Menagerie Theatre Company**	Weekly drama workshops for young mothers with school age children	Provide a free, non-pressured, creative, safe, regular and structured local activity. Reduce social inequality through arts and cultural activities. Remove barriers through workshops and signposting opportunities for employment and volunteering. Improve wellbeing, community and social participation	30 Abbey. All women	Full costs: £7,447 Income: £2,500	£4,947	**£1,500**
	Officer comment:	Recommend: £1,500 contribution					
	Previous 2 years funding: 17-18: did not apply 16-17: £4,000 + main grant						

Ref	Organisation	Purpose	Aim + disadvantage outcome	Beneficiaries	Budget	Bid	Award
E6	**Merry-Go-Round Toy Library**	Replacement and purchase of new toys for toy library	Reduce social and economic inequality by providing a fun, relaxed and safe environment for preschool children and carers to play, develop and learn	140 (92 Romsey, 16 Abbey, 16 Coleridge, 16 Petersfield)	Full cost: £986 Income: £680	£306	**£300**
	Officer comment:	Recommend: £300 contribution					
	Previous 2 years funding: 17-18: Did not apply 16-17: £392						
E7	**Oblique Arts**	Theatre project for adults with learning difficulties/disabilities 12 weekly workshops; rehearsals; 2 showcase events; performance at Disability Arts Festival; touring photography exhibition	Reduce social inequality; develop self-confidence and ability to work as a team. Positively contribute to cultural life of the city, encouraging wider interaction	11 (1 Abbey, 3 Coleridge, 2 Petersfield, 4 Romsey), 1 Cherry Hinton.	Full cost: £9,410 Income: £6,910	£2,500	**£2,250**
	Officer comment:	Recommend £2,250 contribution					
	Previous 2 years funding: 17-18 £600 (East) £1,560 (West Central)						
E8	**Petersfield Area Community Trust (PACT)**	Annual summer event on 2 September 2018 on St Matthew's Piece; quarterly community meetings; AGM and resident's survey	Bring together people from different generations and backgrounds. Reduce social isolation and build stronger community connections and a sense of neighbourliness. Encourage community participation + involvement;	875 (50 Abbey, 800 Petersfield, 25 Romsey). All ages	Full cost: £4,565 Income: £750	£3,815	**£2,750**
	Officer comment:	Recommend: £2,750 contribution for summer event only					
	Previous 2 years funding: 17-18: £3,611 16-17: £3,238						

Ref	Organisation	Purpose	Aim + disadvantage outcome	Beneficiaries	Budget	Bid	Award
E9	**Power 2 Inspire**	Eight week inclusive sports sessions followed by an inclusive sports day at Abbey Meadows Primary School and an inclusive sports festival	By holding inclusive events and removing many barriers to participation, aim to create an environment where mainstream clubs embrace diversity and people begin to change their perceptions of what they can do, where they can do it, and who they can do it with	447 Abbey. All ages, including those with disabilities	Full cost: £4,467 Income: none	£4,467	**£1,513**
	Officer comment:	Recommend: £1,513 for projects to be agreed with Active Lifestyles team					
	Previous 2 years funding: Did not apply						
E10	**Romsey Mill Trust**	Targeted weekly term time youth sessions, plus 10 week healthy relationship course for girls plus 2 x 2 night residential trips	Reduce social isolation, increase confidence and self-esteem. Engage in positive activities to change perception of who they are and aspirations for the future. Improve life skills, mental and physical wellbeing and health, develop character and increase resilience and self-efficacy when facing challenges and managing relationships	45 (20 Abbey, 8 Coleridge, 2 Petersfield, 15 Romsey). At risk young people age 14-19	Full cost: £18,047 Income: £8,248 + reserves	£4,880	**£4,880**
	Officer comment:	Recommend: £4,880					
	Previous 2 years funding: 17-18: £4,913 (East) 16-17: £4,268 (East)						

Appendix 2: 2017-18 Awards

Ref	Organisation	Purpose	Award £
E1	Abbey People	2 summer trips; Christmas lights switch on	2,000
E2	Abbey People	Abbey Big Lunch	2,000
E3	Cambridge & District Citizens Advice Bureau	Outreach service	4,000
E4	Friends of Mill Road Cemetery	Support for volunteers to carry out maintenance & hold community events	135
E5	Hammer and Tong	Film making workshops for young people	2,000
E6	Hemingford and Romsey Roads	Community event	800
E7	Oblique Arts	Creative writing workshops at Edge Cafe	600
E8	Petersfield Area Community Trust (PACT)	4 events – Big Lunch, Summer and Christmas events, Take Part Petersfield	3,611
E9	Romsey Mill	2 weekly young people's groups	4,913

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Environmental Report

Cambridge East Area

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1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the East Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following period. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming period to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following period to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

Recommendations
The following are suggestions for members on what action could be considered for priority within the East Area for the upcoming period.

Continuing priorities*

Number	Priority details
1	Early morning, daytime and weekend patrols for dog fouling Mill Road Cemetery.
2	Enforcement patrols to tackle environmental crime at Thorpe Way estate and St Matthews Street area
3	Enforcement patrols to tackle fly tipping, litter, side waste and trade waste along in the Petersfield area of Mill Road

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

Community intelligence questions

1. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
2. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
3. Where and when the dog warden service should patrol in order to target dog fouling?

* Amendments to continuing priorities are shown in italics

3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

4. Specific issues and actions

The following specific issues were identified for targeted action in the previous period. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

Priority 1	**Enforcement patrols to tackle fly tipping at St Matthews Street area**
Action Taken	15 Investigations undertaken in regards to Fly-tipping in the areas of East Road, East Road Estate, Norfolk Street and the St Matthews Estate. 3 fixed penalty notices issued for Fly-tipping and 7 Fixed penalty notices issued for littering. Recommend that East Road Estate is added as a priority.
Current Situation:	Ongoing

Priority 2	**Early morning , daytime and weekend patrols for dog fouling at the following locations:** • **Mill Road Cemetery**
Action Taken	No fixed penalty notices issued for dog fouling over this period. However issues continue within the cemetery with regards to rough sleeping and needle finds. A walk-about is due to take place to discuss a way forward in resolving some of the issues in the cemetery. Three incidents of illegal camping were dealt with over this period. The cemetery continues to be a priority both for the enforcement team and for the area enforcement officer and street life officer. The street life officer for the enforcement team has dealt with 9 incidents of abandoned property from people sleeping in the cemetery over this period. A total of 213 needles have been removed from the cemetery over this reporting period.
Current Situation:	Ongoing

Priority 3	**Enforcement patrols to tackle environmental crime at Thorpe Way estate**
Action Taken	A total of 15 hrs of patrols were carried out in the area, 5 incidents of flytipping were investigated but no evidence was found as the items dumped were household goods, i.e. fridge, vacuum cleaner, clothes horse etc.
Current Situation:	Ongoing

Priority 4	**Enforcement patrols to tackle fly tipping, litter, side waste and trade waste in the Petersfield area of Mill Road.**
Action Taken	9 FPNs issued for littering/side waste over this period and 2 FPNS For Fly-tipping. One Fpn has been issued for fly-tipping of commercial waste. A community protection warning has been issued to a house of multiple occupancy due to on-going issues. To be retained as a priority due to ongoing investigations and the amount of trade premises and foot fall on Mill Road. All trade premises were visited during part of the A-board education

	process before implementation of the A-Board Policy. 36 warning letters issued to residents for littering and 2 fixed penalties' issued. 5 Waste Transfer Notes were requested from business's, one section 47 notice was issued to a business, issues with litter bins being used by business's and by residents, Enforcement officers carried out a lot of educational work with both business's and residents and builders working on Mill Road. approximately 80 hrs of patrols carried out
Current Situation:	Ongoing

5. Environmental Data

Private Realm [East Area]

Period	Activity	Investigations	Informal Action / Written Warnings	Statutory Notices Served	Legal Proceedings
Sept 17 to Feb 2018	Pest Control	105	N/A	N/A	N/A
Mar to Aug 2017		141			
Sept 17 to Feb 2018	Noise Complaints	165	3	3	0
Mar to Aug 2017		290		3	0
Sept 17 to Feb 2018	Refuse/ Waste Complaints	12		0	0
Mar to Aug 2017		14		0	0
Sept 17 to Feb 2018	Other public health complaints[2]	15	**Error! Bookmark not defined.**	0	0
Mar to Aug 2017		18		0	0
Sept 17 to Feb 2018	Private Sector housing standards	114	**Error! Bookmark not defined.**	15	
Mar to Aug 2017		144		1	0

[2] Other public health complaints includes odour, smoke, bonfires, filthy and verminous

Please note that the types of noise may exceed the number complaints as duplicate complaints from the same person on the same day are counted as one .

Types of Noise

Alarm Count	**18**	**TV / Radio Count**	**2**
Barking Dogs Count	**12**	**Party Count**	**5**
DIY Count	**3**	**People Noise Count**	**77**
Machinery (fixed) Count	**4**	**Plant (mobile) Count**	**11**
Music Count	**85**	**Other / Unidentified Count**	**7**
Vehicle Noise Count	**0**		

Public Realm Data

Public Realm Enforcement [East Area]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Sept 17 to Feb 2018	Abandoned vehicles	56	N/A	N/A	1	0	0
Mar to Aug 2017		65			2	0	0
Sept 17 to Feb 2018	Nuisance vehicles[3]	2		N/A	0	2	0
Mar to Aug 2017		5	5		0	0	0
Sept 17 to Feb 2018	Derelict cycles	82	N/A	N/A	N/A	N/A	N/A
Mar to Aug 2017		119					
Sept 17 to Feb 2018	Domestic waste	97	58	0	5	0	0
Mar to Aug 2017		57	2	0	7	0	1
Sept 17 to Feb 2018	Trade waste	20	20	8		0	
Mar to Aug 2017		9	0	4	1	0	0
Sept 17 to Feb 2018	Litter	22	0	0	18	0	
Mar to Aug 2017		51	0	0	46	0	5
Sept 17 to Feb 2018	Illegal camping	8	N/A	6	N/A	0	0
Mar to Aug 2017		12		9		0	0
Sept 17 to Feb 2018	Illegal advertising	7	0	NA	1	1	0
Mar to Aug 2017		0	0		0	0	0

[3] Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of public realm enforcement data

- Of the 56 abandoned vehicles the majority were removed by their owners or claimed within the 7 day notice period. The majority of vehicles identified in this period are as part of the proactive work carried out by the enforcement team. Two abandoned vehicles were removed in the period; both vehicles went unclaimed and were subsequently destroyed. One fixed penalty notice was issued for abandoned vehicles, which was paid and the other case remains ongoing.
- Two nuisance vehicles were found across the East Area. Following warning letters all of the vehicles were removed from sale within a 7 day period.
- Eighty two cycles were removed from across all four wards.
- There were ninety seven domestic waste investigations conducted in the East area, the majority of which was waste littered and fly tipped at recycling centres across the area. Of the investigations conducted there were thirty nine cases it was not possible to identify a responsible suspect or there was insufficient evidence to proceed, fifty eight warning letters were sent out to residents, and five fixed penalties were issued and paid.
- Twenty cases of trade waste were investigated in the East area, including cases of waste being dumped or bins not being managed. Eight statutory notices were issued to businesses for not managing their waste correctly. One fixed penalty was issued for not complying with a statutory notice regarding the management of trade waste and was subsequently paid.
- There were twenty cases of litter investigated in the East area; 18 fixed penalties were issued for littering including East Road, Mill Road. Two cases resulted in prosecutions.
- There were eight cases of illegal camping at Mill Road Cemetery, Petersfield Recreation Ground, Stourbridge Common and Coldhams Common. Statutory notice was served on all of the sites; only five tents were impounded by the enforcement team.
- There were 5 incidents of illegal advertising, these ranged from a van being used as a advertising hoarding in Wadloes Road, a banner attached to railings, plus 3 illegally placed Estate agent boards, all were successfully dealt with

Dog Warden Service [East Area]

Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Sept 17 to Feb 2018	Stray dogs	14	1	0	9	4	
Mar to Aug 2017		16	2	2	12	0	Six other stray dog calls were received, but the dogs were collected by their owner before the dog warden attended

Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Sept 17 to Feb 2018	Dog control orders: Fouling	11		0		0	0
Mar to Aug 2017		6	0	0	0	0	0
Sept 17 to Feb 2018	Dog control orders: Exclusion	4	0	0	0	0	0
Mar to Aug 2017		0	0	0	0	0	0
Sept 17 to Feb 2018	Dog control orders: Leads	0	1	0	0	0	0
Mar to Aug 2017		1	1	1	0	0	0
Sept 17 to Feb 2018	Other dog complaints[4]	12	3	0	0	0	0
Mar to Aug 2017		13	1	0	0	0	0

Summary of dog warden work:

21 hrs have been spent on targeted patrols which included dog fouling and priority areas along with education visits to residents.

[4] Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

Operations cleansing data by ward (East Area) September 2017 to February 2018

Activity	Period	Total number of incidents	Ward				Comments
			Abbey	Coleridge	Petersfield	Romsey	
Fly-tipping	Current period	201	**65**	**43**	**51**	**42**	
	Previous year	280	**111**	**43**	**59**	**67**	
Offensive graffiti[5]	Current period	3	0	1	1	1	
	Previous year	14	4	3	3	4	
Detrimental graffiti[6]	Current period	42	5	8	22	7	
	Previous year	84	13	17	44	10	
Needles	Current period	35	3 instances – 426 needles	1 instance – 1 needle	25 instances – 337 needles	6 instances – 316 needles	
	Previous year						

Summary of cleansing data:

Fly-tipping:-

- The volume of fly-tipping in Abbey ward has gone down from 111 in September 2016 to February 2017 to 65 in September 2017 to February 2018.
- There was no change in the volume of instances from September 2016 to February 2017 to September 2017 to February 2018.
- There were 4 instances of flytipping at the access road to Stourbridge Common in Abbey ward.
- There were 4 instances of flytipping on Ann's Road in Abbey ward.
- There were 5 instances of flytipping in Coldhams Lane in Abbey ward.
- There were 8 instances of flytipping on Ditton Fields in Abbey ward.
- 8 of the 65 instances in Abbey ward were in Ekin Road.
- 7 of the 65 instances in Abbey ward were at Headford Close.

[5] Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

[6] Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

- 5 of the instances in Abbey ward were in Howard Road.
- 5 of the 65 instances in Abbey ward were in Peverel Road.
- 7 of the 65 instances in Abbey ward were in Pool way.
- 7 of the 65 instances in Abbey ward were on Riverside.
- 6 of the 65 instances in Abbey ward were in Thorpe Way.
- 9 of the 43 instances in Coleridge ward were in Cherry Hinton Road.
- The volume of flytipping went down from 59 in September 2016 to February 2017 to 51 in September 2017 to February 2018 in Petersfield ward.
- 5 of the 51 instances in Petersfield ward were in Gwydir St.
- 11 of the 51 instances in Petersfield ward were in Mill Road.
- 4 of the 51 instances in Petersfield ward were in New Street.
- 7 of the 51 instances in Petersfield ward were in St Matthews Street.
- 8 of the 42 instances in Romsey ward were in Seymour Street.
- 8 of the 42 instances in Romsey ward were in Wycliffe Road.

Offensive Graffiti:-

Coleridge

- A picture of human anatomy was removed from a wall on Cherry Hinton Road in January 2018

Petersfield

- Offensive wording was removed from a wall on Mill Road in January 2018.

Romsey

- Offensive wording & drawings of human anatomy were removed from a recreation area on Coleridge Road in Romsey ward in September 2017.

Detrimental Graffiti:-Abbey

- Symbols were removed from a wall on Abbey Road in February 2018.
- A tag was removed from a sign on Riverside in February 2018.
- Tagging was removed from a comms box on Coldhams Lane in November 2017.
- Tagging was removed from a comms box in September 2017.
- Tagging was removed from a Pay & display machine in Riverside in September 2017.

Coleridge

- White paint was sprayed over a street sign on Chalmers Road in February 2018.
- Tagging was removed from a wall on Cherry Hinton Road in January 2018.
- Tagging was removed from a wall on Rustat Road in January 2018.
- Tagging was removed from a wall on Lichfield Road in November 2017.
- Tagging was removed from a wall in Lichfield Road in October 2017.
- Wording was removed from a recreation area on Davy Road In September 2017.
- Tagging was removed from a wall on Lichfield Road in September 2017.
- Tagging was removed from a wall in Coniston Road in September 2017

Petersfield

- 8 of the 22 instances were in December 2017.
- 5 of the 22 instances were in Mill Road.

Romsey

- Tagging was removed from Carter Bridge in William Smith Close in February 2018.
- Tagging was removed from a bus shelter near Coldhams Common in January 2018.
- Tagging was removed from a shop front in Romsey Terrace in January 2018.
- Symbols & letters were removed from a sign on Coleridge Road in December 2017.
- Tagging was removed from a wall at St Phillips Road in November 2017.
- Tagging was removed from a street sign in Sedgewick Street in November 2017.
- Tagging was removed from a street sign in September 2017.

Needles:-

Abbey

- 3 needles removed from signet Court in January 2018 in Abbey Ward.
- 420 needles (estimated) were removed from a bin at Coldhams Lane in Abbey ward in November 2017.
- 3 needles were removed from outside Beche Court in Abbey ward in September 2017.

Coleridge

- 1 needle removed from near the cycle bridge at Corrie Road in Coleridge ward in January 2018.

Petersfield

- 11 needles removed from Mill Road cemetery in Petersfield ward in February 2018
- 1 needle removed from near no 12 Petworth Street in Petersfield ward in February 2018.
- 25 needles were removed from a parking area to the rear of a day care centre in St Matthews Street in Petersfield ward in February 2018.
- 20 needles were removed from Mill Road Cemetery in (a separate occurrence to the above) in February 2018.
- 35 needles were removed from Mill Road Cemetery (in a third instance) in February 2018.
- 25 needles were removed from near a wall near the junction to St Peter's Road in Petersfield ward.
- 1 needle was removed from near a shop in Mill Road in Petersfield ward in January 2018.
- 5 needles were removed from a property in New Street in Petersfield ward in January 2018.
- 7 needles were removed from outside a property on Vicarage Terrace in Petersfield ward in December 2017.
- 5 needles were removed from a flower bed at Petersfield Mansions in Petersfield ward in December 2017.
- 13 needles were removed from outside Newtown Garages in East Road in Petersfield ward in November 2017.
- 10 needles were removed from Mill Road Cemetery in Petersfield ward in November 2017.
- 15 needles were removed from green area & hedging at top of Mill Road in Petersfield ward in November 2017.
- 1 needle was removed from car park to New Street in Petersfield ward in November 2017.
- 20 needles were removed from the corner of Mill Road Cemetery – near Ditchburn Place in November 2017.
- 6 needles were removed from a garage on East Road in Petersfield in October 2017.
- 45 needles were removed from Mill Road Cemetery in Petersfield ward in October 2017.
- 3 needles were removed from outside a property in Broad Street in Petersfield ward in October 2017.
- 1 needle was removed from the rear of a property at Petersfield in October 2017.

- 60 needles were removed (in addition to above) in Mill Road cemetery in October 2017.
- 12 needles were removed from near the wall to Ditchburn Place in Mill Road Cemetery in Early October 2017.
- 10 needles were removed from a garage block in East Road in October 2017.
- 1 needle was removed from near a wall in New Street in October 2017.
- 4 needles were removed from under the archway at Bradmoore Court in September 2017.
- 1 needle was removed from the parking area at a day care centre at St Matthews Street.in September 2017.

Romsey

- 1 needle was removed from near the garages at Wycliffe Road in Romsey ward in February 2018.
- 1 needle was removed from outside a shop in Vinery Way in Romsey ward in January 2018.
- 1 needle was removed from in bushes in Budleigh Close in Romsey ward in October 2017.
- 10 needles were removed from in bushes in Brooks Road in Romsey ward in October 2017.
- 1 needle removed from pathway near Royal Mail social club / vehicle maintenance centre on Barnwell Road in September 2017.
- 302 needles were removed from a property clearance on Ross Street in Romsey ward in September 2017.
-

Environmental Data Report – Waste and Recycling

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is hoped that the information contained is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity	Q1 Apr-Jun	Q2 Jul-Sep	Q3 Oct-Dec	Q4 Jan-Mar	Comment/Notes that can be removed	Lead Officer
Recycling rate – dry recycling	20.2%	20.2%	22.3%	27.4%		RWW
Recycling rate – composting	32%	32.3%	27.2%	15.5%		RWW
No of press releases issued		4	6	2		IO/VL
No of 2nd blue bins delivered	100	152	152	107		RWW
No of 2nd Green bins delivered	1042		24	6		RWW
No. of black bins changed from standard to small	25	14		10		RWW
No of events attended	9	10	4	3		RWW
No of people spoken to	920	550	400	150		RWW/BL
No of Kitchen Caddies given out	576	698	200	0		RWW
No of Recycling Champions (RC) at events	31	22	10	5		BL
No of new RC recruited	1	3	4	1		BL
Amount of rubbish/recycling collected at events (tonnes)						RWW
No of community/school visits to AmeyCespa	20	10	41	11		RWW

Campaign Information (Operational Plan update) **Events attended**

05/04/2017	16.00-17.30	Hanover and Princess Court Community Rom	Community Safety Surgery
05/05/2017	19.30-20.30	53-54 Sidney Street	Talk on recycling for Cambridge Commonwealth, European & International Trust
03/06/2017	12:00-17:00	Midsummer Common	Strawberry Fair
10/06/2017	10:00-17:00	Arbury rec	Arbury Carnival

17/06/2017	13:00-17:00	Pyes Rec	Chesterton Festival
22/06/2017	09:00-14:00	Ekin Road	Ekin Road CAD
24/06/2017	10.00-17:00	Cottenham	Fen Edge Festival
25/06/2017	10.00-17.00	Milton Country Park	Parklife
21/07/2017	10:00-11:00	Arbury Court	Leaflet dropping
13/07/2017	09:00-14:00	Colville Road	Community Action Day
27/ 29/07/2017	10.00-17.00	Coldhams Common	Cambridge Folk Festival
02/09/2017	09:00-14:00	Wuflstan Way	Community Action Day
09/09/2017	10:00-12:00	Pheasant Drive	Open Eddington
16/09/2017	13:00-17:00	North Academy Green	Open House Gathering
23/09/2017	09:00-14:00	Kings Hedges Clean-up day The Ship	
27/09/2017	15:00-16:00	Monkfields Primary School Caddy Handout	Caddy Handout
30/09/2017	09:00-14:00	Ditton Fields CAD	
21/10/2017	09:00-16:00	Guildhall	Volunteer for Cambridge Event
25/10/2017	09:00-13:00	Amey Waste Management Park	Composting Capers event
18/11/2017	11:00-13:00	Morrison's Cambourne	Caddy handout
02/12/2017	09:00-16:00	Mill Road Winter Fair	Mill Road Winter Fair

January 2018

ARU Accommodation Fair

Arbury Community Day

Milton Tesco Metal Matters stall

Camborne Primary School Metal Matters stall

At Coleville, Lichfield and Ekin Road:
5,520 general waste **2,660kg** wood

Davy Road residents cleared out **1,700kg** general waste

Thorpe Way residents cleared out
60kg green waste
383kg general waste
660kg of domestic applicances
980kg metal

6. Proactive and community work

Environmental Community and Proactive Works for the North Area: August 2017 – January 2018

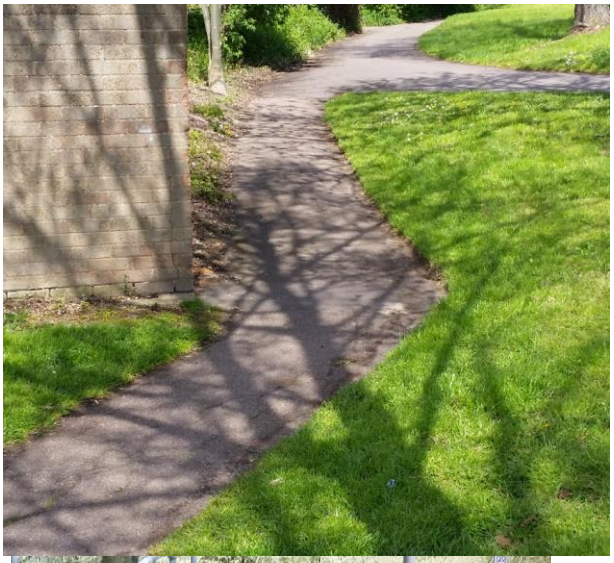
Streets and Open Spaces place a high level of emphasis on community engagement and involvement with local residents and community groups.

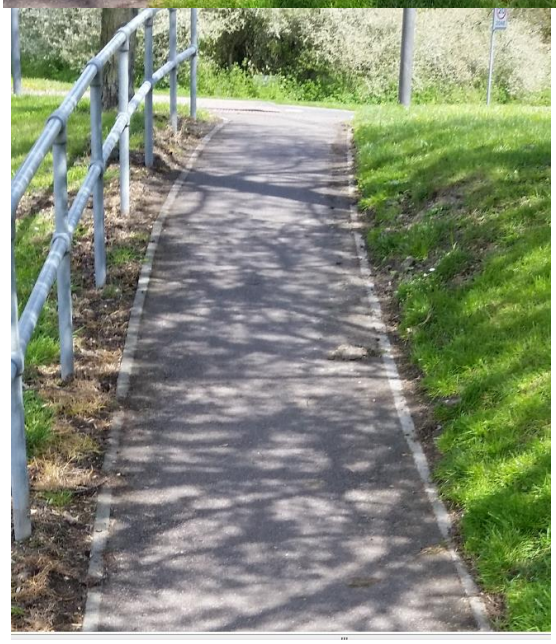
This section reports on the community and volunteer works, Community Payback work as well as proactive works undertaken between September 2017 and February 2018:

Community and volunteer works:
We have organised several group litter pick events in the East and we held a volunteer day in the Mill Road Cemetery in November.

Community Payback works:
We have undertaken 24 projects with Community Payback in the East of the city. These include edging the pavements on Barnwell Road and Ekin Road, various works within Mill Road Cemetery, various hedge cut backs, planting bulbs in Anstey Way.

Some images of edging works carried out:





We re-defined the pathway on Coldhams Common over several weeks:

The renovation of the Elizabeth way Underpass is on-going and the majority of the works that we agreed to have been completed with some areas that require some additional work before it is completed.

Community Action Clean-Up Days

We have 4 community action clean up days scheduled between April and September in the East, Birdwood & Tiverton, Thorpe Way, Ditton Fields and Ekin Road. These will all be supported by City Rangers, Community Payback and SOS Volunteers.

Upcoming works:

We have scheduled the passageways at Hobart & Suez and a litter pick is being planned for the shrub lines on Coldham's Common.

SOS Volunteers

Time Credits:

You can earn Time Credits for your time as an inspector. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive.

Streets and Open Spaces Volunteers:

We're looking for volunteers to make the streets of Cambridge even cleaner, tidier and more pleasant and to spread our motto 'A greener, cleaner city starts with you'. So whether you're already part of an existing local group and want some additional support or you're an individual who feels strongly about these issues, then get in touch to take part. Our volunteers work to improve their local streets by taking action to keep them clean, tidy and looking their best.

With the support of a dedicated council officer and our Open Spaces team you'll be able to:

- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter

- Take part in large city wide events for volunteers
- Provide education to other members of the public
- Work with a variety of council departments and other agencies to solve problems that you find on your streets.
- Get involved with new volunteer roles/projects

As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community

To sign up or find out more contact Rina Dunning caterina.dunning@cambridge.gov.uk

or 01223 458084.

Recycling Champions:

Are you a passionate about recycling? Would you like to meet other people who are also keen to help to promote recycling, minimizing waste and sustainability? Do you enjoy working with the public? If yes, then why not become a recycling champion. Cambridge City Council and South Cambridge District Council are looking for volunteers to help spread the word about recycling within the community. You don't need any experience or previous knowledge, you just need to believe that recycling is important, be friendly and approachable and be willing to convey your enthusiasm about helping the environment to others. Full training will be provided.

Our volunteers do a variety of roes such as:

- Run stalls at various events in the city and south of Cambridge
- Do door knocking around flats, hand out leaflets
- Attend monthly recycling champions meetings
- Do talks to community groups and schools about recycling
- Write articles in newsletters and go on trips to visit various recycling sites to learn about waste management and recycling.

For more information about how to become a recycling champion please contact the Recycling Coordinator Birgitta Laurent at birgitta.laurent@cambride.gov.uk
Or telephone 01223 458 240.

The proactive and community work for the East Area is listed below:

	Community Payback projects

Action Taken	Over 15 projects were carried out with the help of Community Payback between March and August. These include regular jobs in the East that such as clearing the alleyways in Tenison Road and Downhams Lane footpath to Hawkins Road.
Current Situation	Completed

Task	**Clean-up day**
Action Taken	Ekin Road and Thorpe Way held Community clean-up days, supported by the rangers and Community Payback.
Current Situation	Completed

Task	**Edging/Weeding**
Action Taken	With the help of Community Payback various areas in the East including St Thomas Square, East Road and Tiverton Way (images attached) were edged and weeded making a vast improvement. Plans to continue edging other parts of the East are underway including Barnwell Road and Fanshawe.
Current situation	Completed/Ongoing

Task	**Mill Road Cemetery**
Action Taken	SOS Volunteers undertake various regular works in the cemetery (2017/18 work programme attached). We recently had a community payback team help with the clearing of piles of cutbacks created by the volunteers.
Current Situation	Ongoing

7. Environmental Volunteers

Time Credits:

You can earn Time Credits for your time as an inspector. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive

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- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter
- Take part in large city wide events for volunteers
- Provide education to other members of the public
- Work with a variety of council departments and other agencies to solve problems that you find on your streets.

And many more! As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community

To find out more contact Rina Dunning on caterina.dunning@cambridge.gov.uk or 01223 458084.

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For more information about how to become a recycling champion please contact the Recycling Coordinator Birgitta Laurent at birgitta.laurent@cambride.gov.uk or telephone 01223 458 240.

8. Key contacts

Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Senior Operations Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	Paul.Jones@cambridge.gov.uk
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	Wendy.young@cambridge.gov.uk
East Area Ranger: Ian Colley	City Rangers	01223 458282	cityrangers@cambridge.gov.uk
Public Realm Enforcement (East team):	Nick Kester (Abbey, Coleridge and Romsey)	01223 457095 01223 458062 01223 458581	streetenforcement@cambridge.gov.uk
	Jamie Lambert (Petersfield)		
	Sharron Munro (Romsey)		
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	Caterina.dunning@cambridge.gov.uk
Recycling Co-ordinator	Birgitta Laurent	01223 458240	birgitta.laurent@cambride.gov.uk
Out of Hours	Emergency calls	0300 3038389	N/A

Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	cityrangers@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk.
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	dogwarden@cambridge.gov.uk

9. Resources

The following are suggestions that members of the East Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Remaining bins stocks for the city have been reallocated across all wards to ensure that bins are installed where required.

Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Abbey	13	2
Coleridge	9	3
Petersfield	8	3
Romsey	10	3

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Abbey	Newmarket Road (by bus stop near to Jack Warren Green)	November 2014	
Abbey	Velos Walk (top of Helen Close)	February 2015	
Abbey	Stanley Road (junction with Riverside)	December 2014	
Abbey	Saxon Road (junction with Riverside)	December 2014	
Abbey	Riverside (under Millennium bridge)	December 2014	
Abbey	Jack Warren Green (top green area)	August 2015	
Abbey	Tiptree Close pathway	August 2015	
Abbey	Thorpe Way (near 115)	August 2015	
Abbey	Rachel Close (top of green)	August 2015	
Abbey	Fison Road (top of Ann's Road)	August 2015	
Abbey	Dennis Road (next to phone box)	August 2015	
Abbey	Ekin Road (footpath to Ditton Lane)	August 2015	
Abbey	Barnwell Drive	December 2016	
Coleridge	St Thomas's Square	December 2014	
Coleridge	St Thomas's Road (junction with St Thomas's Square)	December 2014	
Coleridge	Birdwood Road (by number 52)	May 2015	
Coleridge	Perne Road (near Radegund Road roundabout)	April 2015	
Coleridge	Ancaster Way (junction with Tiverton Way)	May 2015	
Coleridge	Rustat Road (near to Carter Bridge)	March 2015	
Coleridge	Cherry Hinton Road (by bus stop at Leisure Park)	August 2015	
Coleridge	St Margaret's Road (junction with	November 2015	

	Cherry Hinton Road)		
Coleridge	Perne Road (in front of Co-op)	July 2016	
Petersfield	Vera's Way (top of Rope Walk)	November 2014	
Petersfield	Staffordshire Street (walkway between St Matthews Street)	December 2014	These two sets of bins have attracted an increase in fly tipping. One set has been removed as it is causing a detrimental effect to the local environment.
Petersfield	Staffordshire Street (between Hollymount and Glenmore)	December 2014	
Petersfield	Hooper Street (at road closure point)	March 2015	
Petersfield	Gwydir Street (at road closure point near Milford Street)	March 2015	
Petersfield	Gwydir Street (outside Bath House play area)	September 2015	
Petersfield	Ainsworth Street (next to children's play area)	September 2015	
Petersfield	Abbey Walk (junction with York Street)	November 2015	
Romsey	Mill Road (near to kitchen shop by Vinery Road junction)	July 2015	
Romsey	Coldhams Lane (by Coldhams Common bus shelter)	June 2015	
Romsey	Vinery Road (junction with Coldhams Lane)	June 2015	
Romsey	Fairfax Road (junction with Catharine Street)	June 2015	
Romsey	Montreal Square (alleyway through to Hobart Road)	September 2015	
Romsey	Marmora Road (by junction with Suez Road)	September 2015	
Romsey	Marmora Road (Alleyway to Coleridge Road)	September 2015	
Romsey	Coldhams Lane (opposite the Paddocks)	September 2015	
Romsey	Fairfax Road (junction with Brampton Road)	September 2015	
Romsey	Brooks Road (junction with Wycliffe Road)	February 2016	

Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Abbey	4	2
Coleridge	4	2
Petersfield	1	1
Romsey	1	1

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Abbey	Barnwell Road (entrance to Coldhams Common)	December 2014	
Abbey	Egerton Close (junction with Egerton Road)	March 2015	
Abbey	Fison Road / Thorpe Way	January 2015	
Abbey	Leonard Close	June 2015	
Coleridge	St Thomas's Square	December 2014	
Coleridge	Coleridge Recreation Ground (top corner)	August 2015	
Coleridge	St Thomas's Road (on recreation ground)	April 2016	
Coleridge	Golding Road (Radegund Road junction)	March 2016	
Petersfield	Ravensworth Gardens (on green at entrance from Devonshire Road)	December 2014	
Romsey	Sedgwick Street (at junction with Fairfax Road)	April 2015	

Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Abbey	5	8
Coleridge	0	13
Petersfield	0	13
Romsey	0	13

Abbey area – Thorpe Way Recreation Ground (2 signs) and Ditton Fields Recreation Ground (3 signs).